

Kids Unlimited Academy, A Public Charter School

Board Meeting Minutes

January 20, 2016

12pm – 1pm

Board Members Present: Pedro Cabrera, Tom Cole, Linda Evans, Carol Fischer, Martha Ibarra, Sister Mary Pat Naumes, Frank Phillips, & Jeri Olson

Board Members Absent: Carolyn Hayes

Staff Present: Jared Ware, Lynn Eccleston

Community Members Present: Rick Brewster, CPA

Next meeting: January 20, 2015

I. Review and Acceptance of the Minutes

Pedro Cabrera called the meeting to order and asked if there was a motion to approve the minutes. Carol Fischer made a motion to approve the minutes, and Jeri Olson seconded the motion. The motion to approve the minutes passed unanimously.

Pedro asked Jared Ware to give the board an update on Emilie Wylde's status as a Director, and Jared let the board know that Emilie Wylde had taken a leave of absence from the board for personal reasons.

II. Business & Finance Update

Jared Ware noted that the first two quarters were closed and added that current projections suggested that the school would have more state education funding than they had budgeted to start the year. Jared also noted that there were charter school grant expenses and incomes that would have no impact on the organization's net income that would be added at a later date to reflect the activity of that grant which has been managed by Kids Unlimited. Jared noted that he thought this would be the first year that Kids Unlimited would finish the fiscal year with a positive net income. Jared reviewed the balance sheet with the organization as well as a document Cass Weiland had prepared that illustrated the way that the payable to Kids Unlimited fluctuates once payroll and rent are reimbursed on a monthly basis.

Frank Phillips asked Jared where the organization was at with fundraising. Jared noted that per the auditor's request, Kids Unlimited Academy would begin to pursue some grants under its own umbrella this year. He also noted that the Academy planned to continue the jog-a-thon which had been successful last year and hopefully could be even bigger this year. Jared noted that Kids Unlimited Academy was pursuing another \$450,000 in classroom supplies, materials, furniture, and technology through the Oregon Department of Education.

Tom Cole noted that we had a good chance of receiving the grant award letter, since there were not very many eligible charter schools in the state.

Review of Lottery Policy

Jared reviewed the new lottery policy. The board asked Lynn how many students were on the waiting list currently, and Lynn Eccleston stated that she believed there were over 200 students on the wait list, across all the grades.

Carol Fischer voted to approve the policy as written, and Jeri Olson seconded that motion. It passed unanimously and the board adopted the lottery policy.

Review of the Board Conflict of Interest Policy

The board asked some questions about the conflict of interest policy. Martha Ibarra asked whether having her children as employees of Kids Unlimited was a conflict of interest, the board clarified that the important thing is to declare any conflicts of interest as they arise. So if there was a personnel policy

discussed that impacted them in a positive or negative way that would be the time to declare the conflict of interest and follow the policy.

Carol Fischer moved to approve the policy, Jeri Olson seconded the motion, and the motion passed unanimously.

III. Principal's Report

Lynn Eccleston noted that the school was in the midst of assessment, but that she would bring the dashboard with updated information to the next board meeting. Lynn reviewed KUA's new partnership with the Childcare Network, which was doing some parenting classes that would be open to KUA parents as well as other childcare providers or parents in the neighborhood. Lynn noted that the classes would be held in both English and Spanish.

Jeri Olson asked when the lottery was for kindergarten, and Lynn noted that it was March the 28th, and that the enrollment period opens up on March 1st and closes on March 25th.

Lynn talked to the board about having three OHSU nursing students at Kids Unlimited Academy for the next few weeks. Jeri Olson asked if anyone runs the health center for us, and Lynn shared that we did not. Tom noted that there are services that occur in the health center like we'd had dental sealants provided by Advantage Dental, and some other outside programs like the OHSU students.

Lynn shared that the enrichment cycle was starting back up and that there was a science enrichment being taught in Spanish, where the non-English speaking students were getting translation from some of the students.

Lynn explained that the large grant application to the state was being submitted for middle school expansion and she noted that the school was also working to spend down the rest of the money from the first federal grant, much of which would be the addition of more technology in the school.

IV. Capital Campaign Update

Tom shared a set of new renderings for the school from Brian Westerhout at Ron Grimes Architects. Tom lined out some of the foundations and individuals that we planned to approach related to the capital campaign.

Tom shared with the board the updated conversations with La Clinica to provide a health clinic on one of our lots, potentially by this fall. They would staff it and operate it, we would have to enter into an MOU to cover some of the supply and utility costs and they would pay for staff. Tom talked about how that could be a great partnership and also could provide additional services to the surrounding community.

The board then recessed into Executive Session to discuss personnel matters related to the 2016-2017 school year.